



OFFICE OF THE MAYOR

## NOTICE TO PROCEED

25 October 2022

### **TRENDS AND TECHNOLOGIES, INC.**

6/F Trafalgar Plaza, 105 Dela Costa St.,  
Bel-air, Salcedo Village,  
Makati City

Dear Sir/Madam:

We wish to inform you that your contract for the Negotiated Procurement – Emergency Case for the **Emergency Purchase of Subscription Renewal of CISCO Devices, CISCO IP Phone Licenses, and Network Firewall Security** under Purchase Request No. 100-22-03-489, covered by **Purchase Order No. 22-10-2008** has been duly approved.

You are hereby directed to perform your obligations as stipulated in the contract. No revisions of the contract shall take effect unless approved in writing by this office.

We look forward to the completion of this project to our mutual satisfaction.

Very truly yours,

**HON. VICTOR MA. REGIS N. SOTTO**  
City Mayor

By authority of the City Mayor:

**ATTY. JERONIMO U. MANZANERO**  
City Administrator

Conforme: **MIKAELA RODGER ROSE V. DY**  
**Authorized Representative**  
**TRENDS AND TECHNOLOGIES,**  
**INC.**

Date: Oct 25, 2022